

Application for Employment

Personal Information	Name		Date	
	Current Address		Home Phone	
	Previous Address		Work Phone	
	Social Security Number			
	Are you prevented from being lawfully employed in the United States?			
	Are you 18 years of age or older?			
	For reference purposes, have you worked or attended school in a former name? If yes, please list the name.			
	Have you applied here before? If yes, when?			
	Are any relatives currently employed here? If yes, please give the full name.			
	Are you able to perform the essential functions of the job you are applying for? If no, what accomodation would assist you?			
How did you hear about the company?				

Education, Training and Special Skills	Type of School	Name and Location	Did you graduate?	Average Grade
	High School			
	Trade School or Junior College			
	College or University			
	Graduate School			
	Military or Other			
	Seminars and Classes			
	Professional License or Certification			
Software or Equipment Training				

Objectives	Employment Preference		
	Position Desired		Earnings Desired
	Location Desired	Are you available to travel? Are you willing to relocate?	
	Career Objectives		

Application for Employment

Applicants may be tested for illegal drugs.

Have you ever been convicted of a crime?

If yes, please explain.

Do you have a Driver's License?

State

Number

Exp. Date

Have you had any accidents in the past three years?

Have you had any moving violations in the past three years?

References

Other than relatives and previous employers

Name

Name

Position

Position

Company

Company

Telephone

Telephone

An application form sometimes makes it difficult for an individual to adequately summarize a complete background. Use the space below to summarize any additional information necessary to describe your full qualifications for the specific position for which you are applying.

Military

Have you ever been in the Armed Forces?

Are you now a member of the National Guard?

Specialty

Discharge Date

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Please list your work experience for the past five years beginning with your most recent job held. If you were self-employed, give the firm name. Attach additional sheets if necessary.

Work Experience	Employer's name, address and phone		
	Job Title	Employment dates from to	Supervisor's name
	Reason for leaving		
	List the jobs you held, duties performed, skills used and learned, advancements or promotions while you worked at this company		
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May we contact your present employer?

Yes _____

No _____

Did you complete this application yourself?

Yes _____

No _____

If not, who did?

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Please read carefully

By signing your name below:

You certify that all statements made by you on this application are true and complete to the best of your knowledge and that you understand that intentional misrepresentations or omissions may be cause for rejection of your application or subsequent dismissal if you are hired.

You understand that All Seasons Hay Company may require the successful completion of drug and alcohol testing as a condition of employment, and that continued employment may be based on the successful completion of similar tests.

You authorize All Seasons Hay Company to conduct inquiries into your character, reputation, skills and experiences and release those supplying information to All Seasons Hay Company from any liability relating to such information.

Nothing contained in the interview process, this application, or All Seasons Hay Company's employment policies or procedures are intended to create an employment contract between All Seasons Hay Company and you. Should this application result in your employment, you have the right to terminate your employment at any time and for any reason and All Seasons Hay Company retains a similar right.

Signature of applicant

Date

All Seasons Hay Company is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, sex, national origin, age, disability or veteran's status. We assure you that your opportunity for employment with this company depends solely on your qualifications.